**Example application – International trips**

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| **1. Your full name**  Joanne Blogs |
| **2. Your email address**  [JoanneBloggs@emailaddress.com](mailto:JoanneBloggs@emailaddress.com) |
| **3. Your membership number**  12345678 |
| **4. To be eligible for funding, your trip must have part one authorisation (as well as permission to plan) in place if an international REN form is required. This involves your REN being signed by Scottish Chief Commissioner and Scottish International Adviser. If you do not have this authorisation in place at time of application, your funding request will be rejected. Has your REN part one been authorised by the Scottish Chief Commissioner and Scottish International Adviser?**  Yes, authorisation has been given. |
| **5. Please give the name of your event as stated on your REN form (pg.3)**  Spring Mini Friendship Week at Our Chalet |
| **6. Please give the level name for the application as entered on the REN form (page 3)**  Anywhere Division |
| **7. When will your trip take place?**  27/03/2026 – 02/04/2026 |
| **8. How much do you anticipate the trip costing in total?**  £30000 |
| **9. Please explain how you plan to cover the cost of the trip? (100 words maximum)**  Our girls and adults have covered most of their own costs, with some being subsidised through unit funds. We have been fundraising for a couple of years through bake sales, sponsored walks, selling homemade crafts etc., and we have been fortunate enough to receive some external funding as well. |
| **10. You can apply for up to £500 of support across up to 3 categories. Please give us a breakdown of how much funding you are requesting across your chosen categories.**   * **Uniform (official guiding uniform only, 1 item per person):** * **Travel:** £216.00 * **Accommodation:** * **Catering:** * **Activities:** £50.97 * **Total amount requested:**£266.97 |
| **11. Can you provide any more information about how you plan to spend this funding if successful? (Maximum 100 words)**  We would spend the £216 on travel to purchase tram tickets to transport 25 girls and 5 adults to Edinburgh Airport (with tickets at £7.20 each). As a district, we have been building a photo album to document all the fabulous activities our units have been up to, and we will be taking a Polaroid camera on this trip to continue this. We would like to purchase 3 packs of 8 colour film for a total of £50.97. |
| **12. How many girls will be going abroad for the first time as a result of this trip?**  20 |
| **13. How many girls do you expect to directly benefit from the funding?**  25 |
| **14. How many adults do you expect to directly benefit from the funding?**  5 |
| **15. If you are applying for activities, resources, or equipment for girls, please share how girls have shaped the activities described in your application. (Maximum 100 words)**  Our girls have been wanting to build their confidence at using public transport, which is why we’d rather take them to the airport via tram than by hiring a coach.  We would like to buy more Polaroid photo film as our girls love taking photographs and we don’t want to run out halfway through the tour! This will also help them work towards their photography interest badge. |
| **16. If we are oversubscribed, we will prioritise levels that haven’t had funding previously and those in financial need. Is there anything else you’d like us to take into account when considering your application? (Maximum 50 words)**  Many of our girls have never been abroad and this would be an invaluable opportunity for them to experience new cultures and expand their view of the world around them, beginning right from their journey to the airport. |
| **17. I understand that if funding is awarded, we will be required to submit an application form within 6 weeks of our trip taking place or the funding will need to be returned to Girlguiding Scotland.**  I understand |