**Example application – General subscriptions + resources**

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| **1. To be eligible for funding, accounts must not be overdue. We will verify this with your county commissioner. If your accounts were overdue as of 1 September 2025, your application will be rejected.****Have the most recently due set of accounts been completed?**Yes, our accounts are up to date |
| **2. Your full name**Girlguiding Member |
| **3. Your email address**AnywhereUnit@email.com |
| **4. Your membership number**12345678 |
| **5. Funding can only be used between January 2026 and July 2026. Please confirm that the activities or costs you are seeking help with relate to this period only.**I confirm that the funding will be used between January 2026 and July 2026. |
| **6. Are you making this application in the name of a… [unit/district/division]**Unit |
| **7. Please give the name of the unit, district, or division you are applying for**123rd Anywhere Brownie Unit |
| **8. Please give the level number of the unit, district, or division named above (You will find the level number on GO)**123456 |
| **9. Does the level you are applying for funding for have its own bank account?**Yes, and we are using it |
| **10. What is the current balance on the account?**£650 |
| **11. If you have ring-fenced some of the money in the account for a particular purpose, please tell us about that here.**We had a problem with a leak last winter so we’re holding money in reserve in case it’s needed for repairs again. We also have a depot bill for £79 that has yet to be paid and have some restricted funding from the local rotary for a trip (£150) within the account.  |
| **12. Please upload the bank statement for the level you are applying for. The statement must be less than three months old and show the account balance, name of the level and date. If you are having issues uploading, please email the statement to** **funding@girlguiding-scot.org.uk****.**Bank statement.pdf |
| **13. If you have not uploaded a bank statement, please tell us why. If you have uploaded a bank statement, please write N/A here.**N/A |
| **14. How many girls do you expect to directly benefit from the funding?**4 |
| **15. How many adults do you expect to directly benefit from the funding?**1 |
| **16. You can apply for £500 of support across up to 3 categories. Please give us a breakdown of how much funding you are requesting across your chosen categories.*** **Meeting place rent (6 months maximum):**
* **Uniform (official guiding uniform only, 1 item per person):**
* **Subscriptions:** £295
* **Resources (including programme materials, badges, equipment):** £32
* **Leadership activities including trips for girls:**
* **Training for adults:**
* **Recruitment:**
* **District or division thanks and recognition:**
* **Total amount requested:** £327
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| **17. Please tell us how you plan to spend the funding (Maximum 100 words). If your application covers support for a specific girl or volunteer rather than a whole unit, district, or division, please provide membership numbers in answer to this question. Please refer to the fund guidance notes before answering to improve your chances of being successful.**We plan to use the funding to cover membership fees in February 2026 for the 4 girls joining us in the new year and our new unit helper. Yearly fees in our local area are £59 per girl/volunteer so £327 would allow us to cover yearly subs for all five new members of the unit and to buy the 4 new girls each a Brownie badge book at £8.00 each. The girls that will benefit are members: 4893847, 438756874. 349123 and 36495134 and volunteer 7568372. |
| **18. We’re keen to support girl-led guiding. How have girls shaped your request? (E.g. have they told you they want to go on a trip, take part in specific activities, or want particular equipment for the unit? If you’re applying for running costs like rent or membership fees, have parents/carers indicated that they would struggle with costs if fees were to increase? (Maximum 100 words)**Some of our parents and carers have already let us know that they’ll struggle to pay yearly subscriptions so soon after the Christmas period, especially as some have to also pay for breakfast club and after school fees due to work schedules. This would be a huge burden lifted off and would mean the girls who are moving up from Rainbows would not need to leave guiding due to cost. |
| **19. If we are oversubscribed, we will prioritise levels that haven’t had funding previously and those in financial need. Is there anything else you’d like us to take into account when considering your application? (Maximum 50 words)**Many of our girls stay in guiding all the way from Rainbows to Rangers and even becoming leaders, gaining confidence and independence through their time in guiding, and this funding will remove some of the financial barrier to continuing that. |
| **20. I understand that if funding is awarded, we will be required to submit an evaluation form by 31 August 2026 or the funding will need to be returned to Girlguiding Scotland.**I understand. |