

Adventure and development – Going Away With

Role description

16 April 2025

Are you looking for a new volunteer role? Are you passionate about adventure and would like to help Girlguiding Scotland to support our volunteers to provide our young members with amazing adventures?

1.0 The purpose of the role

This exciting new role will be part of the team to make sure that our volunteers have the relevant training and support, to allow them to take our young members away and have amazing opportunities.

1.1 Key responsibilities

- Assist members with any queries around completing RENS and risk assessments.
- Coordinate with the Scottish Chief Commissioner to approve RENS for events, involving county commissioners and Scottish-level events, and provide feedback on risk assessments.
- Create a process for signing off venues for use for guiding events and work with local areas to support them with signing off venues.
- Provide expertise on any adventure projects already underway.
- Work with the girl experience team to ensure that events, where possible, have an element of support for our volunteers, specifically regarding the GAW qualification at any events that require an overnight element.
- Work closely with the international adviser to ensure that volunteers undertaking the international module of GAW are assigned mentors/have support.
- Work with the county outdoor/residential advisers to create a peer network.
- Work with our learning & development team to develop and deliver training to support our volunteers to attend events and gain the GAW qualifications.
- Verify new GAW qualifications, once the new qualification is launched.

1.2 Skills and experience needed for the role

- Be able to communicate with a wide range of volunteers.
- Be able to work collaboratively with staff in line with the staff volunteer protocol.
- Be able to work as part of a team.
- Be good at planning and coordination.
- To be open and approachable.
- Have excellent administrative skills.
- Be proficient with Zoom and Teams.
- It is essential that you have gained your going away with qualification.
- It is essential that you have experience dealing with RENs and risk assessments.

1.3 Induction, training, and support

- All volunteers are given an in-depth induction into their role.
- This role receives ongoing staff support from the volunteer experience project coordinator and volunteer line manager support from the lead volunteer for adventure and development.
- Expenses for travel and subsistence may be claimed for any costs required to complete your role.
- This role is for 3 years and can be extended for up to 2 years by mutual agreement.

1.4 As part of this role, you will need to:

The time commitment for this role will vary depending on what projects are active, but it should be an average of 8-10 hours a month. This role will have busier periods, due to the seasonal nature of the activities that are supported.

- Attend 4 adventure & development meetings a year (online, 4 times a year for 1 hour).
- Support peer support network for outdoor and residential advisers in counties (online, once a term for around 1 hour).
- Attend Girlguiding UK meetings (details to be confirmed).
- Various project meetings (this will depend on the number of projects that you need to be involved with).
- Attend other ad hoc meetings that require your attendance.
- Build solid links with the girl experience team and various other teams within Girlguiding Scotland and Girlguiding.

1.5 How to apply for this role:

If you have any questions about this role, please contact Janice Blair, our lead volunteer for volunteer experience on Janice@girlguiding-scot.org.uk. If you are interested in applying for the role, please send your answers to the following questions to ann-marie@girlguiding-scot.org.uk, plus details of 2 referees. Please use adventure and development - GAW in the subject line of the email:

Q1. Why are you interested in this role? (300 words max)

Q2. What skills and experiences do you have to offer? (300 words max)

Applications are welcomed from across Scotland and the closing date is **12pm Friday 5 September 2025**.