

Co-lead volunteer for Speak Out

Role description

2 June 2025

Would you enjoy working with young people to make Scotland a better place? Are you passionate about making sure our members' voices are heard by decision makers? Are you keen to shape the next generation of campaigners?

As our co-lead for Speak Out, you will play a key role in delivering our Speak Out programme. Speak Out is Girlguiding Scotland's youth advocacy panel, they lead and shape our advocacy strategy. Their training and development programme is designed to give girls the skills and experiences to be able to take action on issues that matter most to them. Through a series of residential, day and online events speak out champions will be upskilled and supported to develop Girlguiding Scotland's manifesto ahead of the next Scottish Parliament election.

This is a co-lead role and you will be working in partnership with another volunteer, supported by staff and a volunteer line manager.

The purpose of the role

Support the Speak Out champions to:

- Attend Speak Out champions meetings, including training, planning meetings, and social sessions, online and in person, including residential events.
- Return consent forms and expense claim forms in a timely manner.
- Share and discuss feedback to contribute to programme and campaign evaluations.
- Support their safety and wellbeing throughout their time as a Champion.
- Follow all Safeguarding procedures.

Support Girlguiding Scotland staff to:

- Complete and submit the relevant paperwork for each event (REN, risk assessment, etc)
- Coordinate event logistics, including agenda, travel and accommodation, and health and wellbeing processes, in line with Girlguiding processes and agreed budget.

Take the lead on the following, supported by Girlguiding Scotland staff:

- Support Speak Out champions to consult with Girlguiding Scotland members to

better inform the campaign.

- Plan, deliver and evaluate a 'manifesto for girls' for the 2026 election, designed and led by the Speak Out champions.
- Plan and deliver workshops on a range of issues at monthly online meetings and at residential.

Work with the Lead Volunteer for Girl Voice to:

- Gather and review feedback to contribute to programme evaluation.

Skills and experience needed for the role

- Be enthusiastic about the importance of youth engagement and advocacy
- Be able to communicate with various volunteers and staff teams
- Be able to work as part of a team
- To be open, approachable and supportive towards the needs of local teams
- Be able to handle difficult conversations with tact and empathy
- Be able to understand the needs of different young people

Induction, training, and support

- All volunteers are given an in-depth induction into their role
- This role will receive ongoing staff support from the engagement officer and volunteer line manager support from the lead volunteer for girl voice
- Expenses for travel & subsistence may be claimed for any costs required to complete your role
- This is initially offered for 18 months with the possibility to extend by mutual agreement

As part of this role, you will need to:

The time commitment for this role will vary depending on what stage the project is at, but it should be an average of 5-7 hours per month.

- Plan and deliver a monthly call with Speak Out Champions – 2hrs per month
- Attend quarterly 1:1 with Lead Volunteer for Girl Voice – 0.5hrs per quarter
- Attend quarterly Girl Voice Team meeting – 1hr per quarter
- Plan and deliver quarterly single day or residential weekends for the Speak Out Champions – 3-4 weekends per year, plus 4 hours of prep/debrief time
- Support the Engagement Officer with Speak Out work in between meetings, such as supporting Champions to take up campaigning opportunities – 2hrs per month

- Attend other ad hoc meetings that require your attendance

How to apply for this role:

If you are interested in applying for the role, please send your full name, membership number, the details for 2 referees and the answers to the following questions to emily@girlguiding-scot.org.uk.

Q1. Why are you interested in this role? (300 words max)

Q2. What skills and experiences do you have to offer, what makes you a good fit? (500 words max)

If you have any questions about this role, please contact Katie Horsburgh, our lead volunteer for girl voice, on katie@girlguiding-scot.org.uk. **Applications from across Scotland are welcomed and the closing date is 11.59pm 11 June 2025.**