

## **Ignite video: A Safe Space level 1 and e-learning transcript**

Welcome to this Ignite video, today Lorraine will show you how to access safe space levels 1 and 2.

Just to show you how to get on to some e-learning for Safe Space, so we are on your learning platform dashboard, we're clicking on to Safe Space, and we have level 1, and it gives you some information about level 1, how long it takes, 20 minutes.

It tells you can do a local face-to-face training, it takes longer, you need to be in your 180 days of your course expiring, if you're renewing. If you're new to Girlguiding, you'll be doing this for the first time.

So you want to come down to the e-learning and click here, it tells you to enrol, and unenrol, and then it gives you some information.

And as you can see, congratulations, you've completed this course, which I have done. But you would come down and you'd click on that e-learning bit, open it up, and then you would click here, to complete the training.

And it's a mixture, of some readings, some videos, some, uh, little scenarios that you've got to read through. Once you've finished it, this wee box, this wee circle becomes ticked to say that you've completed it.

The resource section gives you all the information that you might need, and the policies that are going to be covered.

So we've got our complaints policy, we've got our digital safeguarding, health and safety and welfare, safeguarding policy, and then there's some activities on risk management and the volunteer code of conduct, and the pocket safe, uh, guide which you can print off if you so would require.

Then it gives you a little evaluation so you can evaluate the course, what you thought about it, and then add the as you complete the course, you can get your certificate and print it off if you wish.

What you would need to do then is complete level two, and it gives you the link here.

Level two, and again gives you some information about it. Again it's 20 minutes if it was getting done face-to-face, it's 90.

And it says completely e-learning now. And again, just like level one, you go here and you click. And it tells you welcome to the course.

And as you can see, I've completed this course as well. So, I've got a tick to see I've completed. Again, the e-learning drop down.

Complete the e-learning here, once you've completed it you've got a circle with a tick in it. And again, it sort of like gives you some more resources that you might not have.

So like the being prepared document, concerns about girls, concerns about volunteers, our policies is there. Risk assessment, whistle-blowing policy is covered in module 2, the principles of data protection, and again, and what to do in an emergency.

So these are all the things that are covered. You can then evaluate the course again and get your certificate here.

It also gives you a link to you now must complete your level 3, so you can click here as well.

Or, if you want to be gone to a session, as you and you please see how to be gone to our webinar sessions.

Thank you.

Thank you for joining us. We hope that you enjoyed it. We would love to here your thoughts, so please fill out the feedback form on the Ignite Hub web page.