

# Instructions for making a submission to the Register of persons holding a controlling interest in land (RCI)

## Introduction

The Register of persons holding a controlling interest in land (RCI) is a publicly searchable register that is managed on behalf of Scottish ministers by Registers of Scotland. It came into being on 1 April 2022.

RCI shows who controls the decisions of owners or tenants (for more than 20 years) of land and property in Scotland, where this information may not be publicly available elsewhere.

The searchable register can be found here: <u>https://rci.ros.gov.uk/search-entry/search</u>

There are some conditions that would make a property 'out of scope'. These properties do not need to be registered.

As all guiding levels are unincorporated bodies, the vast majority to properties within guiding in Scotland will need to be registered (whether owned or on long term lease), including those jointly owned with other organisations, such as the Scouts.

Due to the fact that guiding levels are unincorporated they cannot own property in their own right. This means that individuals need to hold the property on behalf of the organisation (these would be the property trustees). We know that due to the passage of time, most guiding properties do not appear on the <u>land register</u> and the Register of Sasines lists people who no longer have any legal connection with the property (as owner or tenant). This is most likely due to people having concluded their role within guiding or being deceased.

For RCI a recorded person is someone who:

- owns land in Scotland and has an associate with a controlling interest over the land, or
- tenants land on a registered or recorded lease of more than 20 years in Scotland and has an associate with a controlling interest over the land

In the case of guiding properties, the recorded persons should be the property trustees, and in most cases, we would expect this to be the county commissioner, county treasurer, and the relevant division or district commissioner. You should check your county constitution for details of who the property trustees are deemed to be. You can find out more about property management within guiding



in Scotland <u>here</u> (including information about property trustees and management committees).

There are three different parts to RCI. These are:

- the land
- the owners and tenants of land, known as the recorded person
- people that might have a controlling interest in land, known as associates

#### To make a submission

Firstly, you need to make sure that you have all of the information that you will need to make the submission. You will need:

- the name, contact (home) address, and date of birth of the recorded persons (most likely 3 as per below), and if relevant, their registered number (if they are recorded on another property),
- the title number of the land (if it appears on the land register), or the full address and postcode of the property,
- details of the capacity in which the recorded person owns or leases the land. This would include, for example, where an individual owns the land in their capacity as a trustee.

For guiding properties, we would expect that properties are held at county level and as such that the registered persons would be:

- The county commissioner
- The county treasurer / lead for finance and property
- A relevant division / district commissioner

Once you have all of the information gathered, you can start to make the registration. Please see the following pages for a step-by-step guide to support you in doing this.



#### To make a submission

Go to: <u>https://rci.ros.gov.uk/</u> and click on 'Create an entry:



If you are making your first registration you will need to create an account. You only need to create an account once, so if you will be the registered person or associate on multiple properties, you only need to complete this step once. First you will be asked what type of account you would like to create, for this choose, 'public user' and 'create an account':

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Sign in or create an account Business user	Public user
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<ul> <li>you have or need a Registers of Scotland online services account</li> <li>you are a professional for example a solicitor or accountant submitting on behalf of clients</li> </ul>	<ul> <li>you are the recorded person</li> <li>you want to manage your entry</li> <li>you want to request a security declaration</li> <li>you need to manage or create a recorded person entry on behalf of someone else</li> </ul>
Sign in	Sign in
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You will then be asked to enter some personal and contact information.

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Once you have entered an email address and password, you will be sent a code to verify your email address. You should enter this on the next screen:

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	Confirm your email		
	A confirmation code has been sent to countycommissioner@girlguidingdunbartonshire.org.uk		
	If you use a browser to access your email, you may need to open a new window or tab to see the code.		
	Confirmation code		
	For example 123456		
	Ihave not received the confirmation code		
	Continue Send a new code		



Once you have done this go ahead and log in, this will take you to the following page:



Read the conditions of use, and then agree them here:





You will then be asked why you are creating an account, and you should select 'I am the recorded person':

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Why are you creating an account?		
I am the recorded person		
I have authority to register a non-natural recorded person such as an oversees companies, or statutory corporations		
I am an associate applying for a security declaration		
Continue		
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You will then register yourself, and enter your details over the next pages:

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Please note that you should use your **home** address.



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Town or city	
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Country	
United Kingdom	
Continue	

If you are registering for the first time you will need to request a recorded person number. Once you have this, you can use it to register for multiple properties if needed:



Your recorded person number will then be generated - make a note of this.



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	You can now add a property and associate.			
	<u>Create an entry</u>			
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You have now created your recorded person account.

The next step is to register yourself as the recorded person for a particular property, scroll to the bottom of the page and click 'start now':







The first step is to add the recorded person details, click 'continue':



Then add in your address.

In the organisation name, please include the name of your county **(in the format: Girlguiding Dunbartonshire )**, but use your home address:



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(	What is the contact address for Lorna Hamilton ? The contact address will appear on the register. Organisation name (optional)		
	Address line 1 Address line 2 (optional)		

The next screen will show a summary of the recorded person:

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You will then be required to complete details of the property that is being registered. If the land appears on the land register you will need the title number, if it doesn't you will need the full address of the property.



#### Select 'Continue':

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	You will need the foll	wing information to complete this section.			
	If the land is on the la	nd register:			
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The following example shows the process if the property is on the land register. If your property does not appear on the land register, please go to page 13.

Select yes: Control of the sense service - your feedback will help us to improve it. Control of yes Control

You will then be asked to enter the title number. You will then be shown the property details, check that these are correct.



Summary of	land details	
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Land register	Yes	Change
Title number	DMB24355	Change
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#### If the property does not appear on the land register

Select 'No', and then 'Continue'.

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	Is the land registered in the Land Register?	
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You will then be asked to enter the postcode of the property, and select the address form a dropdown list.

When you have done this, you will be shown a map of the property:



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Check that this is correct, and then select 'Continue'.

#### For all properties, the next steps are the same

You will then be asked why the property is being registered. This is because if a property is registered on the Land Register and all of the details are up to date, it does not need to be registered with RCI. Fully up to date includes that the property trustee information is correct and included in the Land Register. We know that for the vast majority of guiding properties this is not the case, primarily due to the age and length of ownership of the property, and the change over of most roles every 5 years.

Declare this on the next screen by clicking continue.





The next screen will ask if you are a tenant or an owner, if the property is owned by guiding, select 'owner'.

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On the next screen select that the recorded person is: 'a trustee, or other role in an unincorporated body'.

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	Select one of the following	l
	a partner, or other role in a partnership	l
	a trustee, or other role in an unincorporated body	l
	) a trustee, or other role in a trust	l
	an individual that has a contract or other arrangement with associates	l
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You will then be asked to enter the unincorporated body name, which should be the name of the county in the format**: Girlguiding Dumbartonshire County.** 

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You will then be asked to clarify the role of the recorded person, in most cases this will be a 'trustee', other would be used if it was a paid member of staff that was being registered.

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The next screen will ask you to clarify whether any of the current trustees are named on the Land Register or Register of Sasines; select 'no':

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	Important	
	This question has been recently changed	
	Take a moment to thoroughly review the updated version before proceeding.	
	Are any of the current trustees named on the land register or sasine register title?	
	Yes	
	Elaine Rough must be added as an associate.	
	You can do this when adding associates.	
	Helpful information about this question	
	Continue Save and exit	
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The next screen will show a summary of the last information entered. Check that this is correct.

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Important									35
You approve									^
ceased to b associate. Y	ed yes that all trustees named in the title deeds e trustees. This means you need to add yourself ou can do this in the following screens.	have as an							ļ
Summa	ry of ownership								
Owner or tena	nt Owner	Change							
Category	a trustee, or other role in an unincorporated body	Change							
Unincorporate body name	d Girlguiding Dunbartonshire County	Change							
Role	Trustee	<u>Change</u>							1
Have all truste the title cease be trustee?	es on Yes d to	Change							
Continue	Save and exit							14:4	

Once you have added the recorded person information, you will need to add the same person as an associate. This is because the 3 property trustees added as recorded persons, are also considered to be associates.

🛞 Register of Persons H 🗴 🛞 Associate details - Re; x 🛞 Information needed I: x 🛛 🖞 Dunbartonshire - Dro; x 🗍 👫 Organisation/Level: G x 🗍 💩 Finance, property and x 🖉 Property	ty-How-to-Maj x   +
← → C △ 🌲 rci.ros.gov.uk/make-entry/associate/transition?application=RCI-19042023-58/associateIndex=0	🖻 🕁 🥥 🗖 💽 🗄
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Associate details	
This section is about those that have significant influence or control of the land and property. For unincorporated bodies this is general control or management of the land or property. They are known as associates.	
You will need the following information to add an associate.	
If the associate has been previously added to the register:	
the associate reference number (ARN)	
If the associate is an individual:	
<ul><li>name</li><li>date of birth (this will not be displayed on the register)</li><li>date of association with recorded person for the land, if known</li></ul>	
If the associate is an organisation:	
organisation name	
registered number, if one exists	
contact name within organisation	
<ul> <li>registered once address, or contact address in no registered once</li> <li>date of association with recorded person for the land, if known</li> </ul>	
<ul> <li>transparency regime, if the associate is subject to one</li> </ul>	
🖶 🔎 Type here to search 🛛 🖳 🛱 👩 🦹 🏂 🥵 😴 🧖 💆 🤣 😑 🗖 🔳 🖉 🥥	12°C Sunny \land 👝 🗖 🕬 🧟 ENG 14:46 🍕



When you add someone for the first time as an associate you will need to select 'no' to whether they have an associate reference number (ARN). Once you have added them, if you require to add them as an associate again or for a different property, you can use the ARN, rather than add all of the personal detail again.

8 Register of Persons H 🗙 8 Does	the associate his 🗴 🛞 Information needed I: x   🙂 Dunbartonshire - Dro: x   🚼 Organisation/Level: G: x   💩 Finance, property and x   🗞 Property-How-to-Mai, x   + 💎 - 🗖 🛛 X
← → C ☆ 🏻 rci.ros.gov.u	(/make-entry/associate/has-am 🗠 🖈 🧭 🗖 👩 🗄
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	Registers of Scotland Register of persons holding a controlled interest in land Lagout
	This is a new service – your <u>feedback</u> will help us to improve it.
	< <u>Back</u>
	Does the associate have an associate reference number (ARN)?
	If the associate has been added to the register before, use the provided reference number.
	O Yes
	Continue Save and exit
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Type here to search	🔁 🚖 🗄 🚺 🧑 🤰 🤹 🚾 🛤 🙍 👄 🔚 🔳 🖉 🍎 🚺 127C Sunny 🔨 🛥 🗆 40/ 🖉 ENG 19402003 🔩

For guiding properties select individual, on the next screen.

8 Register of Persons H × 8 White	ch describes the 🛛 🗙 😸 Information needed 🗠 x 🛛 🔛 Dunbartonshire - Dro 🗴 📑 Organisation/Level: G 🗴 🗍 💩 Finance, property and x 🖉 Ø Property-How-to-Ma 🗴 🕇 🕂	~ -	- 0	×
← → C ☆ 🔒 rci.ros.gov.u	k/make-entry/associate/choose?application=RCI-19042023-5&associateIndex=0	e t c	0 🖬 🙆	:
🚦 GO CRM 🔹 Forms 📣 Girlguidir	ng Scotland 📓 Girlguiding 🤣 OSCR 🔨 Dropbox 😝 ePay 🤤 Girlguiding UK e-le 🖬 Doodle 🥌 Mentimeter 🏟 GO Reports 🚺 Trello 🦚 Intranet - Home 🦚 Gi	rlguiding Intranet		30
	Registers of Scotland Register Of persons holding a controlled interpersonal interpersonal and the Controlled interpersonal interpersonal and the Control in			^
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	< <u>Back</u>			
	Which describes the associate?			
	Organisation			
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		1	9/04/2023	۲



As you will have already registered the individual as a recorded person you should select 'yes'. In the case of guiding properties there shouldn't be anyone that is registered as an associate, but not a recorded person.

🛞 Register of Persons H: x 🛞 Is the associate the re x 🛞 Information needed 1: x 1 📴 Dunbartonshire - Dro: x 1 🚼 Organisation/Level G: x 1 💩 Finance, property and x 1 🚱 Property-How-to-Mai, x 1 + 🗆 X
🗲 -> C 🗴 🗴 rclros.gov.uk/make-entry/associate/is-recorded-person?application=RCI-19042023-58.associateIndex=0 🗠 🛧 🖉 🛛 📀 🗄
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Registers of persons holding a controlled interpret in the second
This is a new service – your <u>feedback</u> will help us to improve it.
< Back
Is the associate the recorded person?
Yes
◯ No
<ul> <li>Helpful information about this question</li> </ul>
Continue Save and exit
About Accessibility Cookies Contact us Guidance Privacy Terms and Conditions © Crown copyright 2023
1450 📲 🔎 Type here to search 🔤 🚘 🗄 🧿 🧎 🍓 🔩 🖉 🖉 🕘 💿 🗖 🔳 🧉 🍏 12°C Sunny \land 🛥 🗅 40) & ENG 19/04/2023 🖏

### You will then be asked to enter the person's date of birth:

😸 Register of Persons Ho 🗙 😸 What is Lo	orna Hamili: 🗴 🛞 Information needed 1: 🗴   💆 Dunbartonshire - Dro: 🗴   🚼 Organisation/Levet G: 🗴   💩 Finance, property and 🗴   🚳 Property-How-to-Mai, 🗴   🕂 🔶 - 🗖 🗡
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	Register of persons holding a controlled interperturbation of the second
	This is a new service – your <u>feedback</u> will help us to improve it.
	< Back
	What is Lorna Hamilton's date of birth?
	For example, 12 11 2007
	Day Month Year
	Continue Save and exit
	Date of birth not known
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It will then ask when the recorded person became a trustee. This should be the date of their appointment to their role with guiding, that makes them a property trustee (as in the date they became county commissioner, treasurer etc.).

8 Register of Persons H 🗙 8 Whe	n did Loma Ham: 🗴 🛞 Information needed : 🗴   💆 Dunbartonshire - Dro: 🗴   🟥 Contact: Girlguiding : 🗴   💩 Finance, property an: 🗴   🎯 Property-How-to-Ma: 🗴   🕂 🔶 🕇	
← → C ☆ 🔒 rci.ros.gov.u	k/make-entry/associate/enter-association-start-date?application=RCI-19042023-5&associateIndex=0 🗠 🖈 g 🛛 🔞 🗄	
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	Registers of Scotland Register Of persons holding a controlled interest int	•
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	< Back	
	When did Lorna Hamilton become a trustee for this land?	
	For example, 11 2007	
	Month Year 04 2021	
	Continue Save and exit	
	Date of association not known	
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You will then see a summary of the associate information that has been entered., check that this is correct.

88 Register of Persons H 🗙 88 Summary of associate 🗙 88 Infe	rmation needed to 🗙 🛛 😲 Dunbartonshire - Droj 🗙	Contact: Girlguiding N 🗙 🛛 💩 Finance, prop	perty and 🗙   🔇 Property-How-to-Maj 🗴	×   + · · · · · ×
← → C ☆ 🌢 rci.ros.gov.uk/make-entry/associate/sum	mary?application=RCI-19042023-5&associateInd	ex=0		🖻 🖈 😡 🖬 📀 :
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Summary	of associates			
Lorna Hamilt	n			
Associate refere number (ARN)	ce ARN will be allocated upon submission	<u>Change</u>		
Description	Individual	Change		
Is the recorded person	Yes	Change		
Name	Lorna Hamilton			
Date of birth		Change		
Date of associati	on 04/2021	Change		
Contact address	GIRLGUIDING DUNBARTONSHIRE	<u>Change</u>		
Add another asso	ciate			
P Type here to search		-	🥌 12°C Sunny	へ 🗅 ロ 句)) 🬾 ENG 14:52 📑



# To add an associate who already has an ARN

Register of Person × 88 Home -	Register C 🗙 🥵 Updating an RCI C 🗙 🛛 🍪 Information ne	eed 🗙 🛛 🔢 Dunbartonshire - 🗙 🗍 🏪 Organisation/Le	🗙 🛛 🐼 Finance, property 🗙 🛛 🎯 Property-How-to 🗙 📔 🕂	~ – O
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	(RCI)			
	This is the official register of persons h	nolding a controlled interest in land in S	cotland.	
	You must read the <u>guidance</u> about the determine if you need to register as a	e RCI register. You can also use the <u>onlir</u> recorded person. Create an entry only v	e support tool, to help you self- when you know you need to register.	
	Create an entry	Dashboard	Search	
	Create and submit a new entry for a piece of land owned or tenanted by a recorded person and the associates that have a significant influence or control over the land	View drafts and submissions. Copy information to create a new submission. Download notifications	Search and view published entries in the register	
	Manage an entry Update an existing entry following a change in circumstances. You can also remove or add new land details or associates for a recorded person	>		
	About Accessibility Cookies Contact us	Guidance Privacy Terms and Conditions	© Crown copyright 2023	

Then select the property that you want to add the associate to.



Click on 'change' next to the land details.

88 Register of Perso: × 88 Review and u	updating an RCI 🗴 🛛 🔀 Information m	eed 🗙 📔 💟 Dunbartonshire - 🗙 🛛 🎦 Organisation/Lew 🗙 🗍 💩	Finance, property ×   ③ Property-How-to ×	+ ~ - o ×
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	updating an RCI entry     executries and updating the RCI on     inaccuracies in the RCI	the behalf of others		
	Recorded person details			
	You can update the recorded person's	details and contact address.		
	Recorded person reference number	RP001113		
	Name	Lorna Hamilton	Change	
	Land details You can add or remove land details, ar	nd update, add, or remove associate details relat	ed to a specific land.	
	Land details 🗢	Status	$\frown$	
	DMB24355	SUBMITTED 19/04/2023	Change Remove	
	Add new land details			
	Return to RCI homepage			
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This will then take you to a page which allows you to review and update land details, on this page select 'add another associate'.

88 Register of Person × 88 Review and u	pda 🗙 😽 Updati	ing an RCI 🤉 🗙 🛛 🍪 Information need	🗙   💟 Dunbartonshire - 🗙	Organisation/Lev 🗙 🛛 d	S Finance, property 3	×   🛛 Property-How-to	×   +	- 0	×
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	< <u>Back</u>								l
	Review	and update la	and details						1
	Land detail	ls							
	Title number	DME	24355			Remove			
	Associates								
	Each entry mu removed.	ust have at least one assoc	iate. If an associate is als	the recorded per	son for the ent	ry, they cannot be			1
	ARN N	ame Contact add	ress						
	A005022 Lo Ha	orna GIRLGUIDIN amilton	IG DUNBARTONSHIRE,			<u>Change</u>			
<	Add another a	associate							
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This will take you to the following screen where you should select 'yes'

88 Register of Person × 88 Does the associa	iai: x 😵 Updating an RCI : x 🛛 🛞 Information need: x 🗍 🔨 Dunbartonshire - x 🛛 🏪 Organisation/Lev: x 🗍 💩 Finance, property: x 🛛 🗞 Property-How-to: x 📔 🕂	~ - c	y X
← → C ☆ 🔒 rci.ros.gov.uk/add	-associate/has-arn	• 🖻 🕁 🗖	C :
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	Register of persons holding a controlled interperson line or guide Logout		Î
1	This is a new service – your feedback will help us to improve it.		- 1
<	< Back		- 1
1	Does the associate have an associate reference number (ARN)?		
l r	If the associate has been added to the register before, use the provided reference number.		
(	Yes		- 1
(	◯ No		- 1
1	Continue		
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You can then enter the ARN, and select 'Continue'.

SRegister of Person 🗙 SR What is the	the asso: 🗴 🛞 Updating an RC : 🗴   🛞 Information need 🗴   💆 Dunbartonshire - 🗴   🚼 Organisation/Lev 🗴   💩 Finance, property 🗴   🛞 Property-How-to 🗴   🕇	~ - O ×
← → C ☆ @ rci.ros.gov.uk	k/add-associate/arn-search	🕶 🖻 🖈 🖬 📀 :
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	Associate reference number	
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	A005023	
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You will be asked to complete some personal information about the associate including their full name and date of birth:

8 Register of Person × 8 What are	the ass: x 🔀 Updating an RCI x   🛞 Information need: x   🔨 Dunbartonshire - x   👯 Organisation/Lev: x   💩 Finance, property: X   🗞 Property-How-to: x   + 🛛 🗸 - 🗖 🗙
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	Registers a Register of persons holding a controlled interest model interest interes
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	< Back
	What are the associate's details?
	First name
	Sarina
	lastaama
	Pohertson
	Kobertson
	Continue
	_
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P Dype here to search	
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	Registers of Scotland Register of persons holding a controlled interest in Tanda angual and a controlled interest in Tanda angual and a control of the Colored Control of Contro
	This is a new service – your feedback will help us to improve it.
	< <u>Back</u>
	What is Sarina Robertson's date of
	birth?
	For example, 12 11 2007
	Day Month Year
	Continue
	Date of birth not known
	About Accessibility Cookies Contact us Guidance Privacy Terms and Conditions © Crown copyright 2023



You will then be asked to enter when their association began. This would be the date that the second person took over their role.

For example: if a county commissioner took over on 1 March 2023 and the treasurer joined on 1 May 2023, their association started on 1 May 2023.

88 Register of Person × 89 When did t	the ass: x 😵 Updating an RCI : x   😵 Information nee: x   🙂 Dunbartonshire - x   🚏 Organisation/Lev : x   🚳 Finance, property - X   🗞 Property-How-to : x   + 🛛 🗸 🗖	×
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	Registers of Scotland Register of persons holding a controlled interest in fland Logout	ĺ
	This is a new service – your <u>feedback</u> will help us to improve it.	
	< <u>Back</u>	
	When did the association between Lorna Hamilton and Sarina Robertson start for this land?	
	For example, 11 2007	
	Month Year	
	01 2023	
	Continue	
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You will then be asked to add the associate's address using postcode look up:

8 Register of Person 🗙 88 What is the	cont: x 🛞 Updating an RCI : x   🛞 Information nee: x   🕎 Durbartonshire : x   👬 Organisation/Lei: x   💩 Finance, property : X   🗞 Property-How-to: x   +
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	Registers of Scotland Register of persons holding a controlled interest int
	This is a new service – your <u>feedback</u> will help us to improve it.
	< <u>Back</u>
	What is the contact address for Sarina Robertson?
	The contact address will appear on the register.
	Postcode
	Find address
	Enter address manually
	Address is outside UK
	About Accessibility Cookies Contact us Guidance Privacy Terms and Conditions © Crown copyright 2023
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Then select the correct address from the list:

8 Register of Person × 8 What is the co	anti: x 😵 Updating an RC : x   😵 Information nee:: x   🕎 Dunbartonshire : x   🚼 Organisation/Le: x   🐼 Finance, property: X   🗞 Property-How-to: x   + 🛛
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	What is the contact address for Sarina Robertson? Postcode
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When the screen asks you to confirm the contact address, add in the name of the county **(in the format: Girlguiding Dumbartonshire)** into the organisation name.

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You will then be asked to confirm that the associate has verified that the information supplied:



The next screen will show a summary of the information entered which you should check.

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	Review and update the associate	details before submission.			^
	Associate reference number (ARN)	A005023	<u>Change</u>		
	Description	Individual			
	Name	Sarina Robertson	Change		
	Date of birth		<u>Change</u>		
	Date of association		<u>Change</u>		1
	Contact address		<u>Change</u>		1
	Associate details verified	Yes - Associate has verified required details	Change		
	Add another associate				
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#### To add an associate who is not already registered

Start the process as with the previous example but when asked whether the associated has an ARN select 'No' (this process will assign an ARN).



For guiding properties, the associate will always be an individual:

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	What are the associate's details?		
	First name		
	Fiona		
	Last name		
	Kerr		
	Continue		
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You will also be asked when the association between the registered person and the associate began. This would be the date that the second person took over their role.

For example: if a county commissioner took over on 1 March 2023 and the treasurer joined on 1 May 2023, their association started on 1 May 2023.

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	< <u>Back</u>
	When did the association between Lorna Hamilton and Fiona Kerr start for this land?
	For example, 11 2007
	Month         Year           04         2021
	Continue
	Date of association not known
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The next step is to complete the associates contact address. This should be a home address, but please add in the name of the county in the organisation name box, in the format 'Girlguiding Dunbartonshire':

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,	Mart is the sentest address for Fisms
V	vhat is the contact address for Fiona
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TI	ne contact address will appear on the register.
0	rganisation name (optional)
C	Sirlguiding Dunbartonshire
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You will then be asked to confirm that the associate has verified the information supplied. Select 'yes' or 'no' as appropriate. If you select no, the associate will be asked to verify the details.



Finally, you will see a screen that confirms the associate information that has been entered, along with the Title number of the property:

Review	w and u	ıpdate land details		
Title numb	er	DMB24355	Remove	
Associate	es			
Each entry removed.	must have at I	least one associate. If an associate is also the recorde	ed person for the entry, they cannot be	
ARN	Name	Contact address		
ARN A005022	Name Lorna Hamilton	Contact address	Change	
ARN A005022 A005023	Name Lorna Hamilton Sarina Robertson	Contact address GIRLGUIDING DUNBARTONSHIRE, GIRLGUIDING DUNBARTONSHIRE	Change Change Remove	
ARN A005022 A005023 A005027	Name Lorna Hamilton Sarina Robertson Fiona Kerr	Contact address GIRLGUIDING DUNBARTONSHIRE, GIRLGUIDING DUNBARTONSHIRE, GIRLGUIDING DUNBARTONSHIRE,	Change       Change     Remove       Change     Remove       Change     Remove	

It may take a few days of the register to update, but once it has you can search for the property to see who the registered people and associates are. The easiest



way to do this is to use the title number (if the property has one) or the ARN for one of the associates. This should be done at least annually to ensure that the information is still correct, and if it's not it should be updated with new role holders.

This is what the listing will look like:

Land details		
Last updated: 19/05/2023		
Land		
To find other recorded persons a	thached to this property search using the property information	
Land address	MILLFAID, CROFTAMIE, GLASGOW G63 0HG	View on map
Title number	DM824355	
Recorded person - owner	or tenant	
Recorded person	Lorna Hamilton	
Address	GIRLGUIDING DUNBARTONSHIRE,	
Recorded person reference number	RP001113	
Owner or long term lease	Owner	
Role	Trustee	
Category	a trustee, or other role in an unincorporated body	
Name of unincorporated body	Girlguiding Dunbartonshire County	
Associates - persons with There are 3 associates for this la Associate	a <b>controlled interest</b> nd and recorded person. Lorna Hamilton	
Contactable details	GIRLGUIDING DUNBARTONSHIRE	
Associate reference number	A005022	
Date of association	April 2021	
Associate	Sarina Robertson	
Contactable details	GIRLGUIDING DUNBARTONSHIRE	
Associate reference number	A005023	
Date of association	January 2023	
Associate	Fiona Kerr	
Contactable details	GIRLGUIDING DUNBARTONSHIRE.	
Associate reference number	A005027	
Date of association	April 2021	

Search again