



Young Leader Coordinator

Role description

9 January 2024

Are you looking for a new role? Could you help to support our young leaders? We have an exciting opportunity for a new member to join our Volunteer Experience team and help support Young Leader Coordinators in our counties. Our young leaders are the leaders, trainers and advisers of the future and we want to develop a plan to support our young leaders directly. You can find out more about our young leaders [here](#). This is a flexible role that can fit around other volunteering roles, studies, or work. It should take around 10 hours per month (variable).

1.1 The purpose of the role

- Support the counties to welcome young leaders into units.
- Ensure that there is mentoring and support for young leaders and their leaders by sharing best practice across counties.
- Work with Girlguiding Scotland and our counties to develop plans to support our young leaders.
- Support counties to run local meet ups and consider what Scottish level events could support what the counties are offering.
- Help to organise trainings for young leaders. (evening, day or residential).
- Support the county coordinators with [young external volunteers](#) where required.

1.2 Skills and experience needed for the role

Whilst this role is a fantastic opportunity to build your skills, we hope that you bring some of the following:

- Be able to communicate with various volunteers and staff teams.
- Be able to work as part of a team.
- Be good at planning and coordination.
- To be open and approachable.

- To be enthusiastic about helping our young leaders to reach their full potential.

1.3 Induction, training, and support

- All volunteers are given an in-depth induction into their role.
- This role receives ongoing staff support from the volunteer experience project coordinator and volunteer line manager support from the lead volunteer for volunteer experience.
- Expenses for travel & subsistence may be claimed for any travel required to complete your role.
- This role is for 3 years. It may be extended up to 2 further years by mutual agreement.

1.4 As part of this role, you will need to:

- Hold quarterly meetings with county Young Leader Coordinators.
- Attend Scottish events organised to support young leaders.
- Represent Girlguiding Scotland at events run by Girlguiding UK related to Young Leaders. This may include being part of Girlguiding UK wide group comprising of other Young Leader Coordinators.
- Attend other ad hoc meetings that require your attendance, this is a new role so there may be other meetings and responsibilities that we are unaware of at the moment.

1.5 How to apply for this role:

If you have any questions about this role, please contact Janice Blair our lead volunteer for volunteer experience on Janice@girlguiding-scot.org.uk. If you are interested in applying for the role, please send your answers to the following questions to ann-marie@girlguiding-scot.org.uk, please use Young Leader Coordinator in the subject line of the email:

Q1. Why are you interested in this role? (300 words max)

Q2. What skills and experiences do you have to offer? (300 words max)

Applications are invited from across Scotland are welcomed and the closing date is Wednesday, 31 January 2024.