

Take the next step in your volunteering journey...



girlguidingscotland.org.uk



Welcome

Thank you for your interest in applying for this volunteer role.

Volunteers are at the heart of Girlguiding - without you, guiding simply wouldn't happen. We know first-hand the benefits of volunteering. From boosting your mental wellbeing and learning new skills, to the feeling you get from supporting girls young women to be their best - you'll experience all of this by joining our community.

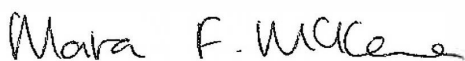
Our mission at Girlguiding Scotland is to inspire and empower girls all across Scotland and our members are key to achieving this. Working with the Scottish Executive Committee, volunteers at the national level support the trustees to make guiding happen and ensure our programme makes a positive impact on the lives of girls and young women. By volunteering at the national level, you'll be able inspire thousands of members across Scotland.

This year we're focussing on a return to guiding, membership and supporting our counties to run more efficiently and effectively. 2021 will also see us celebrate what really makes guiding great - our passionate and committed community. Guiding in Scotland is more than just an after school activity - it's the friendships we forge, the confidence we grow, the experiences we give girls and young women, and the support systems we put in place to help each other thrive.

Despite the challenges we've faced recently, we've adapted to continue to stay connected, and we'll continue to explore new ways of bringing members together. Our volunteers are key to helping identify new ways of reaching young members and our national volunteers have been working hard to coordinate both our response and feedback.

So what are you waiting for? Why not take a look through this pack to learn more about this exciting opportunity - I hope you'll be inspired to submit your application and help us make Girlguiding Scotland even better for our members.

Best wishes,



Moira McKenna

Scottish Chief Commissioner

About Girlguiding Scotland

Girlguiding Scotland is the leading charity for girls and young women in Scotland. Thanks to the dedication and support of 11,500 amazing volunteers, we are active in every part of the Scotland. We give girls and young women a space where they can be themselves, have fun, build brilliant friendships, gain valuable life skills and make a positive difference to their lives and their communities.

We are currently delivering our [2019-2021 strategy](#), which focuses on improving access to guiding, delivering excellence through our programme, incorporating girls voices into our work and improving our capacity to deliver for girls and young women. These areas of focus guide all aspects of our work. Over the coming year we will also be aligning our strategy with the new Girlguiding strategy, which launched in March 2020. The Girlguiding strategy focuses on creating exceptional experiences for girls, developing a rewarding experience for volunteers, becoming more inclusive and expanding our impact.

Our vision

An equal world where all girls can make a positive difference, be happy, safe and fulfil their potential

Our mission

Through fun, friendship, challenge and adventure we empower girls to find their voice, inspiring them to discover the best in themselves and to make a positive difference in their community

Our values

Caring, challenging, empowering, fun, inclusive and inspiring

Our volunteer structure





This role

The compliance lead volunteer will advise and support counties with matters relating to volunteer compliance. This role is part of the county support team, which focuses on providing support to local guiding with concerns, complaints and compliance. The volunteer team is led by a deputy Scottish chief commissioner and supported administratively by staff from Girlguiding Scotland.

Your profile:

- Excellent verbal and written communication skills
- Ability to work confidentially and handle challenging conversations with diplomacy and sensitivity
- Good understanding of what is required by OSCR for charity compliance
- Problem solving skills including tenacity and diligence to follow a situation over an extended period of time
- Knowledge of Girlguiding policies and procedures pertaining to finance and compliance or a willingness to learn

What you'll do in this role

The lead volunteer for compliance should be able to commit to approximately 10-12 hours per month as well as attend four team meetings a year. You'll also:

- Advise and support commissioners when compliance matters are raised; these may include financial compliance matters as well as failure to complete mandatory trainings or follow the Girlguiding Code of Conduct
- Carry out or coordinate investigations and report writing following Girlguiding procedures and good practice
- Assist with the induction, informal training and support of commissioners as required
- Provide support for interacting with Girlguiding or with external agencies where appropriate
- Engage proactively as a member of the team, identify emerging trends and issues across Girlguiding Scotland

What you'll get from this role

- The role will help make a difference to the lives of girls all over Scotland by supporting leaders and commissioners to follow current Girlguiding policies and procedures
- Providing this behind-the-scenes support will upskill local commissioners to enable them to feel confident in supporting their leaders when concerns arise



- You will be part of a small friendly team of volunteers and staff members who are passionate and committed to supporting guiding
- You will have the opportunity to develop transferrable skills in leadership, team working, problem solving and communication
- You will build skills in supporting and advising on how to resolve compliance concerns in the voluntary sector

How to apply

If you want to have an informal chat please get in touch with Gail Fox, dscgfg@girlguiding-scot.org.uk . To apply for this role email Weronika@girlguiding-scot.org.uk your full name, membership number, two references and answer these two questions below. Please make sure to include the role title in the subject of the email.

Q1. Why are you interested in this role? (300 words max)

Q2. What skills and experiences do you have to offer? (300 words max)

Applications from across Scotland are welcomed and the application deadline is 5pm on Friday 30 April 2021.