



**PVG FORM COVERSHEET**

To help us process your PVG applications quickly, please complete the top part of this form and return to Girlguiding with the completed PVG application forms in the addressed envelope provided.

**Please check the forms carefully before sending. Applications which are incomplete or completed incorrectly will be destroyed and you will have to start the PVG process again.**

**ID Verifier name:** \_\_\_\_\_

**ID Verifier membership number:** \_\_\_\_\_

Applicant name	Applicant's membership number or Join Us reference number	Last six digits of PVG form barcode

I understand and agree to comply with the requirements of enrolling with Volunteer Scotland Disclosure Services, the Ministerial Code of Practice and obtaining PVG Scheme Record disclosure checks. I confirm that these applications are in respect of persons who wish to undertake regulated work as defined in the Protection of Vulnerable Groups (Scotland) Act 2007 or as per The Police Act Part V (as amended), Rehabilitation of Offenders Act 1974 and the Exclusions and Exceptions (Scotland) Order 2013.

I declare that to the best of my knowledge and belief, all the information that I have given in connection with these applications is full and correct in every respect. I undertake to supply any additional information that may be required by Disclosure Services to verify the particulars given and also to inform Disclosure services of any alterations in these particulars.

**ID Verifier's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

For further information and guidance on completing a PVG application form, please visit the Girlguiding Scotland website: [www.girlguidingscotland.org.uk](http://www.girlguidingscotland.org.uk).

**FOR OFFICE USE ONLY**

<b>Received:</b>		<b>Sent to Disclosures Scotland:</b>	
<b>Counter-signatory:</b>		<b>Go!/Join Us updated:</b>	